

Bylaws
Of the
Arizona
Magistrates
Association

Table of Contents

Bylaws	Page
Chapter I – Name.....	3
Chapter II – Purpose.....	3
Chapter III – Principal Office.....	3
Chapter IV – Membership.....	3
Chapter V – Meetings.....	4
Chapter VI – Officers.....	5
Chapter VII – Elections.....	6
Chapter VIII – Mail Vote.....	7
Chapter IX – Amendments.....	7
Chapter X – Funds.....	7

BY-LAWS OF THE ARIZONA MAGISTRATES ASSOCIATION

ARTICLE I

NAME: The name of the Association shall be ARIZONA MAGISTRATES ASSOCIATION.

ARTICLE II

PURPOSE: The purpose of the Association shall be to consider and deal with, by lawful means consistent with the code of judicial conduct, common problems involving members of the Judiciary of the State of Arizona, so as to advance the common welfare of the members of the Association.

ARTICLE III

PRINCIPAL OFFICE: The principle office of the Association shall be located within the State of Arizona at the official address of the then Secretary-Treasurer of the Association. The Association may have such other offices as may from time to time be designated by its Board of Directors.

ARTICLE IV

MEMBERSHIP: (a) **REGULAR MEMBER** – Any Arizona Magistrate and Active Judge Pro Tempore whose Association dues are current is eligible to become and remain a regular member of this Association with voting privileges. In addition, any Magistrate or Active Judge Pro Tempore who has resigned his or her office or whose services are otherwise terminated as Magistrate in good standing, and who has served no less than eight years as a Magistrate or Active Judge Pro Tempore is eligible to become an associate member of this association, with no voting privileges.

(b) **HONORARY MEMBERSHIP** – All retired Magistrates of Arizona shall be honorary members of this Association. Any other person, by majority vote of the regular members of the Association, may be awarded an honorary membership in this Association under such terms and with such non-voting privileges as the Board of Directors may determine.

(c) VOTING – Each regular member shall be entitled to one vote in the affairs of the Association.

(d) DURATION OF MEMBERSHIP – Regular members in this Association may terminate by voluntary withdrawal or otherwise as provided in these by-laws. All rights, privileges, and interests of a member in or to the Association, shall cease on termination of membership. Any member may, by giving written notice of such intention, withdraw from membership.

(e) AMOUNT OF ANNUAL DUES – The annual dues required for regular membership in the Association shall be \$50.00 to be paid on or before January 1st. No dues shall be charged for honorary membership.

ARTICLE V

MEETINGS: (a) ANNUAL MEETING – There shall be an annual meeting of the Association during the annual Supreme Court Judicial Conference. The time and place of the meeting shall be designated by the President. The purpose of the annual meeting is for election of the officers, receiving reports and the transaction of other business. Meetings shall be open to regular and honorary members.

(b) QUORUM – Twenty-five percent of the regular members of this Association, when present at any meeting, shall constitute a quorum. In case there are less than this number, the presiding officer may adjourn from time to time until a quorum is present.

(c) ORDER OF BUSINESS – The order of business at the annual meetings, unless otherwise ordered by the Board of Directors shall be as follows: (1) Call to order; (2) Reading of minutes of previous meeting; (3) Reports of officers; (4) Reports of the Board of Directors, if any; (5) Unfinished business; (6) New business; (7) Election of officers for the coming year; and (8) Adjournment.

The order of business may be altered or suspended at any meeting by majority vote of the members present.

(d) SPECIAL MEETINGS – Special meetings of the Association may be called at any time by the President. Special meetings must be called by the President, or in his absence by the Vice-President or Secretary, on the written request of a majority of the Board of Directors, or on written request of not less than 25 percent of the members of the Association. Five days notice of any special meeting must be

given to the members of the Association, and the notice must state the object, place and time of the meeting.

ARTICLE VI

OFFICERS: (a) ELECTIVE OFFICERS – The elective officers of the Association shall be a president, a vice president, and a secretary-treasurer. Other offices and officers may be established and appointed by the regular membership of the Association at the regular annual meeting. Prior to each annual meeting, the Board of Directors shall meet and nominate candidates for the elective offices of the Association for the succeeding year, with such nominations to be presented at the time of the annual meeting. Additional nominations for each office may be made from the floor by any regular member.

(b) TERMS – The President, Vice-President, and Secretary-Treasurer shall take office immediately upon their election, and shall serve for a term of one year and until their successors are duly elected. Vacancies in the office of President, Vice-President, and Secretary-Treasurer may be filled for the balance of a term thereof, by the Board of Directors, for a period extending until the next annual meeting of the Association.

(c) PRESIDENT – The President shall be the chief officer of the organization, and shall be present at meetings of the Association and the Board of Directors. He or she shall be a member ex-officio of all committees. He or she shall communicate to the Association such matters and make such suggestions as may, in his opinion, tend to promote the welfare and increase the usefulness of the Association and shall perform such other duties as are necessarily and customarily incidental to the office of President.

(d) SECRETARY-TREASURER – The Secretary-Treasurer shall keep a permanent account for all monies received and expended for the use of the Association, and shall make disbursements authorized by the Board of Directors or President, or such other persons as the regular Association members may prescribe. All sums received shall be deposited by him/her in the bank or banks approved by the Board of Directors, and shall make a report at the annual meeting or when called upon by the President. Funds may be withdrawn from the permanent account of the Association by the Secretary-Treasurer and one other officer of the Association. In addition to such duties as may be defined by the Board of Directors, the Secretary-Treasurer shall: (1) Give notice of, and attend all meetings of the Association, attend all committee meetings and make provision for the

keeping of a record of proceedings; (2) Conduct correspondence and carry into execution all orders, votes and resolutions not otherwise committed; (3) Keep a list of the members of the Association; (4) Establish machinery for the collection of dues; (5) Will act as credentials chairman during elections.

(e) VICE-PRESIDENT – The Vice-President shall perform all duties of the President during the absence of the President, together with other duties as may be assigned to him/her from time to time by the President or the Board of Directors. He/she shall be a member ex-officio of all committees.

ARTICLE VII

ELECTIONS: (a) OFFICERS – The election of Association Officers shall take place annually at the time and place of the regular annual meeting. Any regular member shall be eligible for office. Candidates who receive a majority count of votes cast shall be elected. If no candidate receives a majority on the first vote, the two candidates receiving the most votes will be candidates in a run-off election.

(b) PROXY VOTE ON OFFICIAL – Proxy votes to be cast on official Proxy Ballots provided by the Secretary and returned to the Secretary.

(c) MEMBERSHIP OF BOARD OF DIRECTORS – The President, Vice-President, Secretary-Treasurer, and Immediate Past-President of the Association shall be members of the Board of Directors. There shall be six other members of the Board of Directors chosen in the following manner: The president six members of the Board of Directors shall remain in office until the regular annual meeting held in 1989. At the annual meeting in 1989 there shall be elected two members of the Board of Directors to serve a term of three years, two members of the Board of Directors to serve a term of two years, and two members of the Board of Directors to serve a term of one year. Starting in 1990, and at every annual meeting thereafter, there shall be elected two members of the Board of Directors to serve a term of three years, thereby establishing staggered terms for members of the Board of Directors. Vacancies of the Board of Directors may be filled for the balance of a term thereof by the Board of Directors.

(d) DUTIES OF THE BOARD OF DIRECTORS – The Board of Directors shall have supervision, control, and direction of the affairs of the association, shall execute the policies and decisions of the active membership, shall actively pursue the association's objectives, and shall have discretion in the disbursement of the association's funds. It may adopt such rules for the conduct of its business as shall

be deemed advisable, and may, in the execution of powers granted, appoint subcommittees or agents to work on specific problems or reports. The board of directors shall have a regular meeting at the time and place of the annual meeting, and shall report to the membership on its committees. It shall meet on the call of the president. Expenditures of the Board of Directors are limited to ordinary expenses. Any other expenditures shall go before the membership.

ARTICLE VIII

MAIL VOTE: When, in the judgment of the Board of Directors, any question shall arise that should be put to a vote of the regular membership, and when deemed inexpedient to call a special meeting for that purpose, it may, unless otherwise required by these by-laws, submit the matter to the regular membership in writing by mail vote and decision, by certified regular mail, and the question thus presented shall be determined according to a majority of the votes received by mail within 30 days after such submission to the regular membership. Action taken in this manner shall be as effective as action taken at a duly called meeting.

ARTICLE IX

AMENDMENTS: These by-laws may be amended, repealed, or altered in whole or in part, by majority vote at the annual meeting or any special meeting called for that purpose.

ARTICLE X

FUNDS: This Association is not intended as a profit-making organization, nor is it founded with the expectation of making a profit. This Association shall use its funds only for objects and purposes specified in these by-laws that are for the benefit of the Association and membership.

We do hereby certify that the foregoing were duly adopted as the by-laws of the ARIZONA MAGISTRATES ASSOCIATION at the annual meeting of the Association held on the 3rd day of October, 1988.